

Pruitt's Property Management, Inc.

November 25, 2024

TO: The Unit Owners of the **Andover "C"** Condominium Association, Inc.

FIRST NOTICE OF MEETING, ELECTION, SOLICITATION FOR CANDIDATES

The Annual Meeting of the Andover "C" Condominium Association, Inc., will be held on Friday, January 24, 2025, at 3:00 P.M. in the courtyard area of Andover "C" in Century Village, West Palm Beach, FL 33417.

The Preliminary Agenda is as follows:

- 1. Call to Order / Roll Call**
- 2. Proof of Due Notice of Meeting**
- 3. Reading and Disposal of Any Previously Unapproved Minutes**
- 4. Election of Directors - Counting of Secret Ballots**
- 5. Reports of Officers**
- 6. Unfinished Business**
- 7. New Business**
- 8. Adjournment**

In approximately thirty days you will be receiving a Second Notice of Annual Meeting & Election, a Proxy Form, and a Certificate of Voting Representative, as required by F.S. Chapter 718, The Condominium Act. Five (5) positions are available for the Board of Directors for a one-year term each. If anyone is interested in running for the Board of Directors of the Andover "C" Condominium Association, Inc. at this year's Election, please contact Pruitt's Property Management, Inc., by the date listed below, in writing, in order to be placed on the Ballot. If you so desire, you may include a one-page résumé or a position paper supporting your candidacy. This must be submitted on paper no larger than 8-½" x 11" in size.

YOUR WRITTEN INTENT TO RUN MUST BE RECEIVED NO LATER THAN DECEMBER 15, 2024

Sincerely,
Pruitt's Property Management, Inc.

For the Board of Directors
Andover "C" Condominium Association, Inc.
BOD/fp

Office (561) 432-3076
P.O. Box 540217
Greenacres, FL 33454